



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION
MARINE CORPS BASE QUANTICO
3250 CATLIN AVENUE
QUANTICO, VIRGINIA 22134-5001

IN REPLY REFER TO:

5720
Ser 259/B013
15 Oct 2019

Mr. Ross Caputi
Via email: 81329-43549028@requests.muckrock.com

Dear Mr. Caputi:

Subject: Freedom of Information Act Request DON-USMC-2020-000388

This letter is to inform you that on October 11, 2019, this office received your Freedom of Information Act (FOIA) request. Your request sought a copy of any of "...reports, operation orders, memos, emails, letters, transcripts, and other communications related in whole or in part to, or mentioning, information operations (sometimes referred to as "IO") or related disciplines, such as psychological operations (PSYOP) and public affairs (PA), conducted by the United States military in Fallujah, Iraq during the Relevant Dates.

After careful review, it was determined that your request did not reasonably describe the records sought with sufficient detail to conduct a search. If you wish to continue to pursue your request, please provide the name of the documents, the location as to where you believe the documents may be located, search terms and the names of the persons whose emails you are requesting, and approximate date the document was created. Please note, the FOIA does not require an agency to answer questions, conduct analysis, or to create a record in response to a request.

If we do not receive your response clarifying what records you are looking for within 20 working days from the date of this letter (November 12, 2019), we will presume that you are no longer interested in this request and it will be closed administratively.

You have been determined to be an "all other" requester and provisions of the FOIA allow the Department of the Navy to recover part of the cost of complying with your request. You will be charged for the search (after the first two hours) and duplication (after the first 100 pages) costs in accordance with SECNAVINST 5720.42G as applicable to "all other" requestors. You did not indicate in your request a specific amount you were willing to pay. Therefore, in accordance with our regulations, your submission of a FOIA request is construed as an agreement to pay up to \$25.00. You will be contacted in the event there are additional fees related to the processing of your request beyond this amount.

Please note, our office makes every effort to maintain the 20 working day response time allotted by the FOIA and we process cases on

a first in first out basis. However, the time it takes to search, obtain, review, and the volume of responsive documents may impact processing time extending the time frame of the response.

You may appeal any of the responses or decisions set forth above. If you choose to file an appeal, you must do so within 90 calendar days from the date of this letter. Your appeal must be in writing, signed by you or your representative, and should contain the rationale for the appeal. You may send your appeal via the mail (address below).

Office of the Judge Advocate General (Code 14)
1322 Patterson Avenue SE
Washington Navy Yard, DC 20374
Phone: (202)685-5472

You also have the right to seek assistance and/or dispute resolution services from the Marine Corps FOIA Public Liaison, Ms. Sally Hughes, at hqmcfoia@usmc.mil or (703) 614-4008, and/or the Department of the Navy FOIA Public Liaison, Mr. Christopher Julka, at Christopher.a.julka@navy.mil or (703) 697-0031. You may also contact the Office of Government Information Services (OGIS) for assistance and/or dispute resolution at ogis@nara.gov or 1-877-684-6448. For more information online about services provided by OGIS, please visit their website at <https://ogis.archives.gov>.

For inquiries concerning your request, please contact me, at (703) 784-2153 and reference the FOIA request number in the subject line. If you are unable to reach me, please feel free to contact me at maria.e.gonzalez2@usmc.mil.

Sincerely,



Maria E. Gonzalez
FOIA Coordinator